



Reference Guide: Remote Deposit ONLY Users – First-Time Login

Purpose

Remote Deposit ONLY users: log in to Remote Deposit Capture for the first time and set your password.

Steps

1. Go to **SouthernBank.com** and click **LOGIN** in the top right corner.
2. In the login panel, click **Remote Deposit Capture**. Skip the Online Banking ID and Password fields. A new window will open.
3. In the new window, follow the prompts to enter your **User Name (existing User Name- no company ID needed)** and click **Reset Password**.
4. Follow the remaining prompts to create a new password.
5. When your password is set, log in with your User Name and new password.

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OPEN ACCOUNT LOGIN

Online Banking ID

Password

Forgot password?

Log In

or

Enroll in Digital Banking

Business Credit Cards

2 Remote Deposit Capture

Image Lockbox

Mortgage

Wealth Management

Quick Tips

Remote Deposit ONLY Users

This guide is for users who only have access to Remote Deposit Capture.

First Login Only

Use Reset Password only the first time you log in.

New Window

Remote Deposit Capture opens in a new window. If it does not appear, make sure your browser allows pop-ups.

Keep It Private

Never share your password with anyone.

If you have any questions, contact our Customer Care Center:

1-855-275-7226 opt 3

Email: customercare@southernbank.com